

Irwin County Middle/High School - Bus Referral Form

Student: _____

Date: _____

Driver: _____

Bus #: _____

Please complete the following form by placing your initials next to the offences. You may write additional comments in the space provided or on the back of this form. The Administrator will return to you a copy of this report stating the administrative action taken.

Class I Offenses

	Eating or drinking on the bus.
	Out of seat while bus is in motion.
	Loud noise (should be classroom behavior).
	Horseplay.
	Possession of unacceptable material, obscene gestures.
	Profanity.
	Yelling out the bus window.
	Riding unassigned bus without signed note from parent or school administrator.
	Checking mailbox while bus is still in sight. (Area is in danger zone)
	Other offenses as reported by the driver or principal.

Class II Offenses

	Profanity (directed at the driver), verbal abuse and/or harassment (directed at student or driver).
	Body parts out of window.
	Throwing/shooting of any objects.
	Physical aggression against any person.
	Use of Tobacco and any controlled substances.
	Destruction of school property.
	Loading/unloading bus improperly
	Lighting matches, fireworks, or any flammable object or substance.
	Unauthorized entering or leaving bus through emergency door.
	Tampering with any portion of the bus or equipment on bus.
	Riding of any bus after suspended from one.
	Fighting (of any kind) is treated as Class II 3 rd Offence.
	Other offer will carry a minimum penalty of a Class II 1 st Offence.

Bus Driver Comments

-For ADMINISTRATOR USE ONLY-

Class I Consequences

	1 st Offense - Warning (note mailed to parent).
	2 nd Offense - 3 to 5 days suspension from all buses.
	3 rd Offense - 5 to 10 days suspension from all buses.
	4 th Offense - 10 day suspension from all buses.
	5 th Offense - Loss of bus service (for one full grading period or remainder of the year)

Class II Consequences

	1 st Offense - 3 to 5 days suspension from all buses.
	2 nd Offense - 5 to 10 days suspension from all buses.
	3 rd Offense - 10 day suspension from all buses.
	4 th Offense - Loss of bus service (for one full grading period)

Administrator Comments

Administrator Signature

Date: _____